



09 May 2024

TL2024/0509/1A

Barrister Murtaza Wahab,
Mayor of Karachi,
Karachi Metropolitan Corporation (KMC),
Karachi.

Sub: Complaint Against the Allegations of Violation of Sindh Public Procurement Rules 2010 by PD/Mega Projects, KMC, under NIT for the Work "Construction of Storm Water Drain from M-9 to Taddo Nallah via Mehran Drain, Karachi", causing an estimated loss of Rs. 1447.611 Million to the exchequer.

Dear Sir,

Transparency International Pakistan has received a complaint against the allegations of violation of Sindh Public Procurement Rules 2010 by PD/Mega Projects, KMC, under NIT for the Work "Construction of Storm Water Drain from M-9 to Taddo Nallah via Mehran Drain, Karachi", causing an estimated loss of Rs. 1447.611 Million to the exchequer (**Annex-A**)

The complainant has made the following allegations;

That;

1. Office of the Chairman Procurement Committee, Mega Projects, Karachi Metropolitan Corporation invited Tenders on Single Stage - Two Envelope Procedure for Construction of Storm Water Drain from M-9 to Thaddo Nallah via Mehran Drain Karachi, dated 03/04/2024 (**Annex-B**).
2. The NIT for calling Bids published by KMC on 04/03/2024, requires a valid PEC license in category C-1 or above along with the fields of specialization codes of CE-01, CE-09 & CE-10". However, to favor a pre-selected bidder through skewed competition, the Bidding documents issued by the KMC requires an additional PEC code of CE-11 from the contractors which is a mere repetition of code PEC code CE-10 for "General Civil Engineering works" and already covers all the tender items of General Civil Engineering type of works.
3. KMC has required a variable amount of bid security at 5% of the quoted bid in violation of SPPRA Rules 2010 and SPPRA Standard Form of Bidding Documents guidelines for Civil Works – Large works. This can potentially disclose the financial offers of different bidders during technical evaluation.
4. In violation of SPPRA Rules 2010, KMC has failed to disclose in the BoQ, the details of the following:
 - (i) Details of utilities to be shifted and their cost to be born, as these are to be indicated in drawings.
 - (ii) Details of lengths of both Mehran and Taddo Nallas, only cross-sections have been given in the drawings which do not suffice to estimate the cost of construction of the works.
 - (iii) Details of the route imaginary of both Nallas and the sites of works, without route drawings of the Nallas, it is not practically possible to ascertain the quantum and rates of both schedule items in general and non-schedule items of works in particular.
5. SPPRA vide it letter No. SPPRA/Complaints/CMS-/2023-24/0903 dated 02 May 2024, has written to the Chairman Procurement Committee, Mega Projects, KMC to furnish views/comments within 03 days.

Transparency International Pakistan Comments

Transparency International Pakistan has reviewed the allegations of the complaint. Prima facie, the allegations seem correct. Following are TI Pakistan comments:

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Donations exempted from tax U/5 2 (36) (c) of I. Tax Ordinance 2001



09 As per the SPPRA Standard Form of Bidding Document, for Civil Works – Large Works, for all the large works costing more than Rs. 50 Million, a fixed sum should be specified for bid security, to avoid disclosure of bid price, as quoted below **(Annex-C)**:

SPPRA Standard Form of Bidding Document Clause: 15.1 Amount of Bid Security:

[This amount should be the same as also quoted in the Invitation for Bids. To avoid disclosure of bid price, a fixed sum should be specified, in preference to a percentage of the bid price. The sum has to be within the limits of 5% of estimated cost. The percentage should be lower in case of larger works and higher in case of smaller works, but not less than 1% and not exceed the limit of 5%.]

1. As per the SPPRA Rules 2010, Rule 42, a procuring agency shall formulate appropriate and unambiguous evaluation criteria, which must be clearly listed in the bidding documents. These criteria serve as the basis against which bids are evaluated, and any failure to provide such clear and unambiguous evaluation criteria constitutes mis-procurement. Rule 42 is quoted below:

SPPRA Rule 42: Evaluation of Bids.— (1) All bids shall be evaluated in accordance with the evaluation criteria and other terms and conditions set forth in the bidding documents;

2. TI Pakistan refers to the mandatory requirement of Pakistan Public Procurement Regulatory Authority (PPRA) that the Standard Bidding Document (SBD) of Pakistan Engineering Council (PEC) be used by all Procuring Agencies, which includes in the Invitation of Tender, Bills of Quantity (BOQ) in case of Works and Goods Contract, and in case of Consultancy Services, in the Request of Proposal, requires the breakdown of rates for Form 1, 2, 3, 4, 5 and 6. These six forms are enclosed **(Annex- D)**.
3. Without providing BOQ for item of work to be executed by bidder, bidder cannot quote prices. The Engineer shall calculate from design and drawings all quantities, e.g. for services to be shifted, details of lengths of both Mehran and Taddo Nallas and quantities etc. This violation appears to benefit a preselected bidder.
4. Additional requirements of PEC PC Code CE-11 imposes discriminatory and difficult conditions which results in unfair bidding, in violation of SPPRA Rule 44, quoted below;

SPPRA Rule 44: Discriminatory and difficult conditions.-

“Save as otherwise provided, no procuring agency shall introduce any condition which discriminates among bidders. In ascertaining the discriminatory nature of any condition reference shall be made to the ordinary practices of that trade, manufacturing, construction business or service to which that particular procurement is related”.

Transparency International Pakistan Recommendations

1. Transparency International Pakistan requests the Mayor Karachi to examine the allegations of the complaint in light of Sindh Public Procurement Rules 2010, and if found correct, issue directives to re-invite NIT in compliance with SPPRA Rules 2010, to avoid mis-procurement.
2. Without providing BOQ for item of work to be executed by bidder, bidder cannot quote prices. The Engineer shall calculate from design and drawings all quantities, e.g. for services to be shifted, details of lengths of both Mehran and Taddo Nallas and quantities etc. This violation appears to benefit a preselected bidder, in violation of SPPRA Rules 2010.

Transparency International Pakistan is striving for across the board application of Rule of Law, which is the only way to stop corruption, and achieve Zero tolerance against corruption.

With Regards,

(Advocate ~~Daniyal~~ Muzaffar)
Trustee/Legal Advisor
Transparency International Pakistan

BREAKDOWN OF RATES FOR CONSULTANCY CONTRACT

Project: _____ Firm: _____

Name	Position	Basic Salary per Cal. Month	Social Charges (%age of 1)	Overhead (%age of 1+2)	Sub-Total (1+2+3)	Fee (%age of 4)	Rate per Month for project Office	Field Allow. (%age of 1)	Rate per Month for Field Work
		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

Notes:

- Item No. 1 Basic salary shall include actual gross salary before deduction of taxes. Payroll sheet for each proposed personnel should be submitted at the time of negotiations.
- Item No. 2 Social charges shall include Client's contribution to social security, paid vacation, average sick leave and other standard benefits paid by the company to the employee. Breakdown of proposed percentage charges should be submitted and supported (see Form 2).
- Item No. 3 Overhead shall include general administration cost, rent, clerical and junior professional staff and business getting expenses, etc. Breakdown of proposed percentage charges for overhead should be submitted and supported (see Form 3).
- Item No. 5 Fee shall include company profit and share of salary of partners and directors (if not billed individually for the project) or indicated in overhead costs of the Company.
- Item No. 7 Normally payable only in case of field work under hard and arduous conditions.

Full Name: _____
 Signature: _____
 Title: _____



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Ref: KMC Mega-Project/MCPL/ 02

Date: 23rd April - 2024

To,

Managing Director,
Sindh Public Procurement Regulatory Authority
Government of Sindh, Karachi.

Subject: Mis-Procurement under Bids for the work of "Construction of Storm Water Drain from M-9 to Taddo Nalla via Mehran Drain, KARACHI" invited by PD / Mega-projects, KMC

Ref: NIT and the Bidding Documents for the subjected Work.

In reference to our written queries addressed to Chairman, Procurement Committee of Mega-projects, KMC and ITS copy endorsed to your office under our Reference No. Pre-Bid Meeting /KMC Mega-project/MCPL /01 dated 22th April, 2024 (copy enclosed), it is submitted that the pre-bid meeting was arranged and held by the Procurement Committee on the above bids on 22th April, 2024 wherein we, M/s Manjhi Constructions (Pvt.) Ltd., participated and submitted our written queries, which were relevant to be clarified technically in accordance with Sindh Public Procurement Regulatory Authority- SPPRA rules and the Standard Bidding Documents for large works by SPPRA.

In clear violation of SPPRA rules relevant to this procurement, the Procurement Committee has replied our queries in such a non-technical manner leading


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to obstructive, collusive & corrupt practices on the part of Procurement Committee constituted for Mega-projects under PD/Mega-Projects /KMC. (Replies are endorsed for ready reference as Annexure – B). The violations of SPPRA Rules are elaborated below:-

1. Our Query # 01:

NIT for calling Bids, was notified and circulated in the Newspapers, asking for PEC Category with codes as follows:

“Valid PEC Licence in relevant category, i.e., C-1 or above along with the fields of specialisation codes of CE-01, CE-09 & CE-10”.

Whereas the Bidding documents containing Qualification Criteria, reads with additional PC code of CE-11, which is not justified as it is mere repetition of code CE-10 for “General Civil Engineering works” which rightly covers all the tender items of General Civil Engineering type of works. As such, there is technically no need to include CE-11 in presence of CE-10 for this type of tendered works. If retained, it will be presumed to favour the particular Bidder without affording the fair level-playing field and healthy competition. Hence, CE-11 code may kindly be dropped on such technical grounds.

Replied by Procurement Committee: As per terms and conditions mentioned in NIT point # 5 the bidder will be evaluated as per Evaluation Criteria and mandatory requirements.

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2. Our Query # 02:

Bid security has been demanded as 5% of the quoted bid. In this context, it is suggested that it may be given in Lum sump amount equivalent to 5% of the Estimated cost of the work, instead of variable amount, because of the technical reasons:

While opening the Technical Proposals with the security amount to be shown to every bidder, the estimated amount of quoted Financial Proposal seems to have opened to other bidders.

As such, it is better to fix it in lum sump amount, as specified by PEC in its harmonized documents for mega-projects as per Single-stage Two envelope procedure as effective for every bidder to avoid any doubt and chance of disclosing the financial offers.






Hence, bid security may kindly be fixed as lump sum amount equivalent to 5% of the estimated cost of the total work as required for mega-projects in the type of Single-stage Two envelope procedure of procurement in accordance with PEC guidelines..??

Replied by Procurement Committee: Anyone is free to submit bid security more than 2% amount. The 2% bid amount is bare.

3. Our Query # 03:

In the BoQ, there are no details of Utilities to be shifted and their cost to be born as these are to be indicated in the Drawings....?? Hence, utility details may kindly be provided to check the quantum of the work for planning the execution, implementation and estimating the completion of the overall work.

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Replied by Procurement Committee: The utility cost is at the end of government which shall be paid as and when required. (The procedure of payment shall be followed as per rule.)

4. Our Query # 04:

In the BoQ, there are no details of lengths of both Mehran and Taddo Nallas, only cross-sections have been given in the drawings, which do not suffice to estimate the cost of construction of the works. Hence, all required dimensions of the works needed to be indicated in the drawings.

✓ Replied by Procurement Committee: The quantities are indicated in boq which are already estimated and the estimated cost of the project is also mentioned in the NIT.

5. Our Query # 05:

In the BoQ, there are no details and method of calculating the cost of "Difference of Materials", which is to be applied for payment purposes. Hence, the details of items of works and the formula or procedure to pay it may kindly be clarified....??

Replied by Procurement Committee: The difference of material amount will be paid as per standard government procedure being followed throughout Sindh.

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6. Our Query # 06:

In the Bidding Documents, there are no details of the route imaginary of both Nallas and the sites of works, which are required to be inspected before the bidding process. Without route drawings of the Nallas, it is not practically possible to ascertain the quantum and conditions of the works in order to estimate the cost and rates of both schedule items in general and non-schedule items of works in particular. Hence, the route imaginary may kindly be provided as narrated above....??

Replied by Procurement Committee: The route is already mentioned in the name of work i.e, is already mentioned in the name of work i.e, "Construction of Storm Water Drain From M-9 to Thaddo Nallah Via Mehran Drain Karachi".

7. Our Query # 07:

Under such above-narrated requirements to be provided by the esteemed Client, it is earnestly requested to extend the last date of submission to further at least two weeks so that the prospective bidders may come up well-prepared to bid on level-field playing for providing healthy open-competition among them and accordingly plan their strategy for execution of the works. As a result, the client is ultimately main beneficiary in this win-win situation for such mega-project of high-priority national importance-related for the public benefits.

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Replied by Procurement Committee: The request to extend the date cannot be entertained. So, the Date and Time of the Opening of Bid will not be changed.

It is evident from the above - replies by the Procurement Committee, there is malafide intention to obstruct the genuine bidders to compete in a fair, transparent with equal opportunity. The violent discrepancies are elaborated below:-

(i) Since the Pre-Bid meeting was held on 22nd April-2024, just two days before the last submission date of bids, i.e, 25th April-2024 with malafide deliberate intention without affording a reasonable time for the prospective bidders for fair, transparent procurement proceedings under SPP General Provisions (q), SPP rule#4 and SPP rule#18 (1).

(ii) The Procuring Agency's Procurement Committee failed to provide the basics and complete data, drawings for bidding to facilitate the prospective bidders for healthy competition in accordance with SPP rule # 21 (Contracts of Bidding Documents) under sub-clause (1), (2) and (3). For example : The basic discussion of Nalla Works were not provided by Procuring Agency's Procurement Committee.

(iii) The Procuring Agency's Procurement Committee failed to comply the SPPRA's "Standard Bidding Documents for Large works" wherein Bidding Data, IB Clause reference 15.1 (Amount of Bid Security) at page -27, is reproduced below:-

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This amount should be the same as also quoted in the Invitation for Bids. To avoid disclosure of bid price, a fixed sum should be specified, in preference to a percentage of the bid price. The sum has to be within the limits of 5% of estimated cost. The percentage should be lower in case of larger works and higher in case of smaller works, but not less than 1% and not exceed the limit of 5%.

In clear contravention & deviation of above provision, the Bid security was fixed in percentage of Bid - price instead of fixed amount for deliberate corrupt & fraudulent practices. So much so that the Bid Security must be enclosed with the Technical Proposal only as per IB clause #1a whereas the Procuring Agency's Procurement Committee in convention of rules published in NIT that Bid Security @ 5% of Bid - price instead of fixed amount be attached in parts, i.e , 2% of bid - price with Technical Proposal and remaining 3% of Bid - price with Financial Proposal, which is clear fraudulent intention of disclosing the bid-price before opening the Financial proposals at the stage of opening of Technical Proposals. This corrupt and collusion practices prove the malafide and mis-procurement under SPP rule # 56 by the Procurement Committee.

Foregoing in view the above - narrated facts & figures, it is requested to kindly enquire the matter to avoid any mis-procurement by holding the "Procurement Committee" responsible for such corrupt and fraudulent practices under relevant SPP rules.

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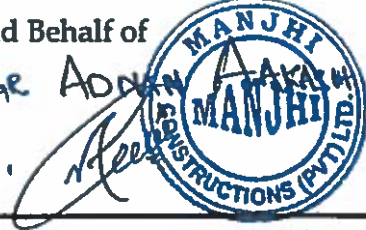


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For and Behalf of

ENGR ADNAN



M/s Manjhi Constructions (Pvt.) Ltd.

Copy forwarded for necessary action to :-

- Honorable Minister for Local Government, GoS, Karachi
- Honorable Mayor, KMC, Karachi.
- Additional Chief Secretary, Local Government, GoS, Karachi
- Project Director / Mega-Projects / KMC, Karachi.
- Chairman Procurement Committee / Mega-Projects / KMC, Karachi
in reference to his letter No.21 Dated: 22/4/2024
- Chairman, Anti corruption, Gos, Karachi.
- DG, NAB, Sindh Karachi
- Office File



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**OFFICE OF THE CHAIRMAN PROCUREMENT COMMITTEE
MEGA PROJECTS
KARACHI METROPOLITAN CORPORATION**

No. PM/MP/2024/ 01

Dated: 03/04/2024

NOTICE INVITING TENDERS

(Single Stage – Two Envelope Procedure as per S.P.P Rules, 2010 time to time)

Tenders are invited on Single Stage – Two Envelope Procedure in two separate sealed envelopes; one containing Financial Proposal and the other containing Technical Proposal for the following work funded through Provincial ADP (2023-24). The contractors having experience in similar nature of works only with Government Departments / Organizations and registered with PEC in relevant category having up-to-date renewed License of PEC, valid Professional Tax, NTN Certificate, Registration with Sindh Revenue Board, valid copy of CNIC of Proprietor / Partner, are required to purchase tender documents and submit their bids / proposals in two separated envelopes clearly marked 'FINANCIAL PROPOSAL' & 'TECHNICAL PROPOSAL' as per schedule given hereunder:-

Sr. No.	Name of Scheme / Project	Estimated Cost (Rs. in Million)	Bid Security	Tender Cost (In Rs.)	PEC Category with Codes
1.	Construction of Storm Water Drain from M-9 to Thaddo Nallah via Mehran Drain Karachi.	1447.611 Million	5% Of Bid Amount	5000/-	Valid PEC License in relevant Category i.e. C-1 or above alongwith the fields of specialization codes CE01, CE09 & CE10

TERMS AND CONDITIONS OF THE TENDERS

Schedule shall be as follows:

SCHEDULE	DATE & TIME	VENUE
1. Receiving of Application & Issuance of Tender.	From 08-04-2024 To 24-04-2024 During office Hours	Office of the Project Director, Mega Projects, KMC, Ground Floor, Annexy Building, Old KBCA Building, Behind Civic Center, Gulshan-e-Iqbal, Karachi.
2. Dropping of Tender	25-04-2024 At 2:30 PM	Office of the Project Director, Mega Projects, KMC, Ground Floor, Annexy Building, Old KBCA Building, Behind Civic Center, Gulshan-e-Iqbal, Karachi.
3. Opening of Tender.	25-04-2024 at 3:00PM	Office of the Project Director, Mega Projects, KMC, Ground Floor, Annexy Building, Old KBCA Building, Behind Civic Center, Gulshan-e-Iqbal, Karachi.

TERMS & CONDITIONS:

- The tender documents will be issued to the firms on submission of application in their original letter head alongwith Pay Order from any schedule bank in the favour of Project Director, Local Government Project, for tender cost as mentioned above. In other case the tender documents can be downloaded from SPPRA / PPMS website & can be dropped on the given date & time place in this NIT alongwith a pay order of tender cost as mentioned above otherwise tender will be rejected.
- The tenders in sealed covers mentioning name of work and submit their proposals in two separate envelopes clearly marked as "Technical Proposal" and "Financial Proposal" Offer should be dropped in the tender box kept at the place and time mentioned above.

3. Initially, the technical proposals will be opened by the Tender Opening Committee on the date and time mentioned above, whereas the financial proposal will be retained with Project Director, Local Government Project till evaluation of the technical proposals.
4. In case, due to any reason, no tenders are received on the above dates then the next date of submission and opening will be 16-05-2024 and accordingly the tender documents will be available for sale upto 14-05-2024.
5. The technical proposals submitted by the bidders will be evaluated by Procurement Committee as per evaluation criteria and mandatory requirements given in the Technical Proposal and thereafter financial proposals of technically qualified bids will be opened by the same Committee on the date and time to be communicated to the bidders.
6. The financial proposals of the bids found technically non-responsive shall be returned unopened to the respective bidders.
7. In case the date of opening or last date of sale is declared as a public holiday by the Government or non-working day due to any reason, the next working day shall be deemed to be the date for last date of sale and submission and opening of tenders accordingly. The time and venue shall remain the same.
8. **Bid Security:** Bid Security as mentioned above in shape of pay order or bank guarantee (on specified Performa) attached with the Technical Offer in favor of Project Director, Local Government Project, shall be enclosed as follows: -
 - a) 2% of Bid Security Amount shall be enclosed with Technical Offer Envelope as part of Bid Security. Otherwise the bid will not be evaluated.
 - b) Balance 3% Bid Security Amount shall be enclosed with Financial Offer Envelope in case of non compliance, the part of Bid Security attached with the technical offer shall be forfeited.
 - c) The Bid Security of qualified and non-qualified both will be retained till finalization to award of work.
9. The competent authority reserves the right to reject any or all proposals subject to the relevant provision of SPPRA Rules.
10. Canvassing in connection with tendering is strictly prohibited and proposals submitted by the contractors who are reported to be involved in canvassing are liable for rejection.
11. The proposals received in unsealed covers will not be entertained and no proposal will be received after schedule date and time.
12. The participants must be quoted the rates both words and figures with maximum two decimal placing only, third decimal place shall not be considered.


 Chairman
 Procurement Committee,
 Mega Projects, KMC

NOT TO BE PUBLISHED:

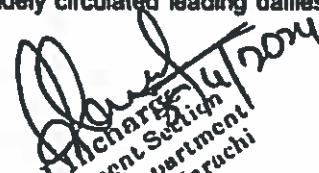
Director (Information Department). (w.r.t. advertise in the newspapers)

Enclosed (07) Copies with a request to publish in not more than three (03) widely circulated leading dailies newspapers of English, Urdu and Sindh.

MD. SPPRA GOS

to:

1. Project Director, (Mega Projects), KMC
2. Secretary to Mayor, KMC
3. PS to Municipal Commissioner, KMC
4. Members of the Procurement Committee, Mega Projects, KMC
5. Office Copy


 R&I Incharge
 Advertisement Section
 Information Department
 Govt. of Sindh, Karachi

SPPRA BIDDING DOCUMENT

**SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY
(SPPRA)**

STANDARD FORM OF BIDDING DOCUMENT

(Civil Works – Large Works)

**This SBD shall be used for large works costing more
than Rs.50 Million**

2011

13.1 *Bidders to quote entirely in Pak. rupees but specify the percentages of foreign currency they require, if applicable.*

14.1 **Period of Bid Validity:**

[Insert number of days after the deadline for bid opening. This period should be realistic, allowing sufficient time to evaluate the Bids, bearing in mind the complexity of works, and the time required for obtaining references, clarifications, clearances, and approvals (including the Financing Agency's "No Objection" if it is a bilateral or multilateral funding agency financed project) and for notification of the award. Normally the validity period should not exceed 90 days for NCB and 120 days for ICB.]

✓ 15.1 **Amount of Bid Security:**

[This amount should be the same as also quoted in the Invitation for Bids. To avoid disclosure of bid price, a fixed sum should be specified, in preference to a percentage of the bid price. The sum has to be within the limits of 5% of estimated cost. The percentage should be lower in case of larger works and higher in case of smaller works, but not less than 1% and not exceed the limit of 5%.]

✓ 17.1 **Venue, time, and date of the pre-Bid meeting:**

[Insert address of venue, or indicate that the meeting will not take place. The meeting should take place not later than 7 days in case of NCB and no later than 15 days in case of ICB before the deadline for bid submission. It should take place concurrently with the site visit, if any (see Sub-Clause IB-6).]

18.4 **Number of copies of the bid to be completed and returned:**

[Usually one original and..... copies (number to be specified by the procuring agency)]

19.2 (a) **Procuring Agency's address for the purpose of bid submission:**

[Should match the receiving address provided in the Invitation for Bids.]

(b) **Name and Identification Number of the Contract:**

20.1 (a) **Deadline for submission of bids:**

[The time and date should be the same as that given in the Invitation for Bids unless subsequently amended pursuant to IB.20.2.]

(b) **Venue, time, and date of bid opening:**

[Date should be the same as that given for the deadline for submission of Bids [IB.20] but time for opening of bids shall be at least thirty minutes after the time for the deadline for submission of bids, but not later than one hour].

32.1 **Standard form and amount of Performance Security acceptable to the procuring agency:**

Standard Procedure for Evaluation of Proposals for Procurement of Engineering Services

Form 1

BREAKDOWN OF RATES FOR CONSULTANCY CONTRACT

Project: _____ Firm: _____

Name	Position	Basic Salary per Cal. Month	Social Charges (%age of 1)	Overhead (%age of 1+2)	Sub-Total (1+2+3)	Fee (%age of 4)	Rate per Month for project Office	Field Allow. (%age of 1)	Rate per Month for Field Work
		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

Notes:

- Item No. 1 Basic salary shall include actual gross salary before deduction of taxes. Payroll sheet for each proposed personnel should be submitted at the time of negotiations.
- Item No. 2 Social charges shall include Client's contribution to social security, paid vacation, average sick leave and other standard benefits paid by the company to the employee. Breakdown of proposed percentage charges should be submitted and supported (see Form 2).
- Item No. 3 Overhead shall include general administration cost, rent, clerical and junior professional staff and business getting expenses, etc. Breakdown of proposed percentage charges for overhead should be submitted and supported (see Form 3).
- Item No. 5 Fee shall include company profit and share of salary of partners and directors (if not billed individually for the project) or indicated in overhead costs of the Company.
- Item No. 7 Normally payable only in case of field work under hard and arduous conditions.

Full Name: _____

Signature: _____

Title: _____

BREAKDOWN OF SOCIAL CHARGES

S.No.	Detailed Description	As a %age of Basic Salary

BREAKDOWN OF OVERHEAD COSTS

S.No.	Detailed Description	As a %age of Basic Salary and Social Charges

ESTIMATED LOCAL CURRENCY SALARY COSTS/REMUNERATION

S.No.	Name	Position	Staff-Months	Monthly Billing Rate	Total Estimated Amount (Rs.)
I.	Professional Staff				
		Sub-Total:			

ESTIMATED LOCAL CURRENCY SALARY COSTS/REMUNERATION

S.No.	Name	Position	Staff-Months	Monthly Billing Rate	Total Estimated Amount (Rs.)
II	Non-Technical Staff				
		Sub-Total:			

DIRECT (NON-SALARY) COSTS

S.No.	Nomenclature	Unit	Quantity	Unit Price	Total Amount
1.	Rent for Office Accommodation				
2.	Office Utilities Costs				
3.	Cost/rental of Furniture/Furnishings				
4.	Cost of Office/Other Equipment i) Computers and accessories ii) Photo copy machines iii) Communication equipment iv) Drafting/Engineering equipment v) Surveying instruments vi) Cost of Laboratory equipment vii) Transport Vehicles/Rentals viii)				
5.	Cost of non-technical support staff not covered under remuneration charges				
6.	Travelling Costs				

S.No.	Nomenclature	Unit	Quantity	Unit Price	Total Amount
7.	Communication expenses				
8.	Cost for Survey/Investigations				
9.	Cost for Model Studies				
10.	Cost for O&M of Labs/Testing of Material				
11.	Legal/Accounting/Software/Special Consultants and other similar Costs				
12.	Drafting/Reproduction of Reports				
13.	Professional liability cost				
14.	Office/Drafting Supplies				
15.	Similar other costs not covered under other Heads				
Total:					

SUMMARY OF COST OF CONSULTANT

S.No.	Description	Amount (Rs.)
1.	Salary Cost/Remuneration	
2.	Direct (Non-salary) Cost	
3.	Contingencies	
4.	Grand Total	