



21<sup>st</sup> August, 2023

TL2023/0821/3A

Deputy Director Estate (General),  
Estate Office,  
Government of Pakistan,  
Islamabad.

**Subject: Violation of PPRA Rules 2004, Deputy Director Estate (General), Estate Office,  
Islamabad's Tender Notice for the Supply of Stationery Items.**

Dear Sir,

The said advertisement is in violation of Public Procurement Regulatory Authority (PPRA) Rules 2004, Rule 13 'Response time' and Rule 31 'Clarification of Bids'. The tender notice appeared in daily 'Jang' newspaper on 16<sup>th</sup> August, 2023.

1. In the said tender notice, 15 days of response time is not given and the submission/ opening of bids is on 23<sup>rd</sup> August'23, which is 7 days less which does not fulfill the fifteen days of response time as per PPRA Rules 2004, Rule 13. Hence, it is a violation of PPRA Rule 2004, Rule No. 13(1)(2).

The Rule is quoted below for your reference;

*13. Response time.- (1) The procuring agency may decide the response time for receipt of bids or proposals (including proposals for pre-qualification) from the date of publication of an advertisement or notice, keeping in view the individual procurement's complexity, availability and urgency. However, under no circumstances the response time shall be less than fifteen \*\*\*days for national competitive bidding and thirty \*\*\*days for international competitive bidding from the date of publication of advertisement or notice.*

*All advertisements or notices shall expressly mention the response time allowed for that particular procurement along with the information for collection of bid documents which shall be issued till a given date, allowing sufficient time to complete and submit the bid by the closing date:*

*Provided that no time limit shall be applicable in case of emergency.*

*(2) The response time shall be calculated from the date of first publication of the advertisement in a newspaper or posting on the web site, as the case may be:*

*\*Provided that for all procurements up to three million Pakistani Rupees, the response time shall be considered from the date of appearance of the advertisement on the Authority's website.*

2. Also, in the tender notice, it is stated that; "The office reserves the right to reduce/ enhance the number of items to be purchased."

However according to PPRA Rule No 31; "Clarification of bids" it clearly mentioned that the bidder shall not be allowed to alter or modify his bid after the bids have been opened. In case the procuring agency makes alterations or changes to the bid it will impact the bidder's bid.

The PPRA Rule No 31 is quoted below for your reference;



*31. Clarification of bids.- (1) No bidder shall be allowed to alter or modify his bid after the bids have been opened. However the procuring agency may seek and accept clarifications to the bid that do not change the substance of the bid.*

Deputy Director Estate (General) is requested to rectify the given mistake and issue corrigendum in accordance with PPRA 2004 to avoid mis-procurement under Rule 50.

Transparency International Pakistan is striving for across the board application of Rule of Law, which is the only way to stop corruption, and achieve against Zero tolerance against corruption.

Regards,

  
Advocate Daniyal Muzaffar,  
Trustee/Legal Advisor  
Transparency International Pakistan

Copies forwarded for the information with request to take action under their mandate to:

1. Principal Secretary to Caretaker PM, PM House, Islamabad
2. Secretary, Ministry of Housing and Works, Islamabad
3. Chairman, Prime Minister Inspection Commission, PMIC, Islamabad
4. Managing Director, PPRA, Islamabad.

**Note:**

TI Pakistan act as whistleblower and operate under Article 19-A, of the Constitution of Pakistan which gives the right to public to know how government is being run by public officers. Article 19-A makes the right to access of information pertaining to a public authority a fundamental right, Justice Syed Mansoor Ali Shah in his landmark judgment in case of Ataulah Malik v. Federation of Pakistan includes following order;

Right to information is another corrective tool which allows public access to the working and decision making of the public authorities. It opens the working of public administration to public scrutiny. This necessitates transparent and structured exercise of discretion by the public functionaries. Article 19-A empowers the civil society of this country to seek information from public institutions and hold them answerable. PLD 2010 Lahore 605.



## GOVERNMENT OF PAKISTAN ESTATE OFFICE

F. No. 69(4)/Gen/EO

Islamabad, the 4/08/2023

### TERMS AND CONDITION

Sealed Tenders/bidders are invited from only GST registered firm for supply of Stationery/non-stationery items for the year 2023-2024 for the Estate Office Management Islamabad.

The terms and conditions will be as under:-

- > Tender documents along with detail of stationery/non-stationery items may be obtained from the office of Deputy Director Estate (General) 8<sup>th</sup> Floor, Shaheed-e-Millat Secretariat Islamabad.
- > The interested firms may submit sealed tenders in the office of Deputy Director Estate (General) 8<sup>th</sup> Floor, Shaheed-e-Millat Secretariat Islamabad till 10:30 am 23<sup>rd</sup> August 2023 and will be opened on the same day at 11:00 am in the Committee Room of Estate Office Management by the Purchase Committee, in presence of bidders of their representatives.
- > The price quoted will be valid for financial year 2023-2024. The successful bidders shall be responsible for delivery of items to the Islamabad at their cost.
- > Firm shall be required to provide sample of the items before the tender award/purchase committee.
- > Undertaking on the letter head of firm/contractor that firm is not black listed by Government of Pakistan.
- > All the bidders will have to submit proof of GST registration.
- > Earnest money, equal to Rs.25,000/- in the shape of call draft in the name of DDO, Estate office may be attached.
- > This office reserves the right to reduce/increase the number of items to be purchased. The office also reserves the right to accept or reject any one or all offers with cogent reason.
- > Incomplete and late submitted tenders shall not be considered.
- > All prices quoted must be inclusive of Tax.

(Aamir Ali Khan)

Deputy Director Estate (General) 8<sup>th</sup> Floor,  
Shaheed-e-Millat Secretariat, Islamabad  
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