



**TRANSPARENCY  
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19<sup>th</sup> July, 2021.

TL/0719/1A

The Secretary,  
Govt of Punjab,  
Higher Education Department,  
Lahore

Sub: Training on the purchase of Revenue Components, Documentation and Procedures

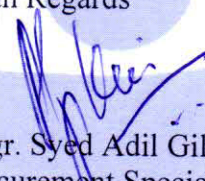
Dear Sir,

As discussed on phone, and in response to the request of Directorate of Public Instructions (College), Punjab vide letter dated 9.7.2021, to conduct Training on the purchase of Revenue Components, Documentation and Procedures on Zoom, for HEC officers, I enclose the power point Presentation of for the training.

1. This training will be held on Thursday 29<sup>th</sup> July 2021 on Zoom.
2. HEC may set up the Zoom for 4 hours, for over 120 participants on 29 July 2021.
3. The presentation may be circulated amongst the participants, and they may be requested to send their questions, if any, to HERC by Wednesday 26 July 2021, which may be sent to TI Pakistan in the evening of 26 July.
4. The Training will start at 10 a.m.
5. Presentation will be for 1 hour, and Q/A Session will, be for 1 to 1-1/2 hours.

Kindly let us know if any change is needed in the Schedule.

With Regards

  
Engr. Syed Adil Gilani  
Procurement Specialist,  
MD, Transparency International Pakistan

CC to Deputy Director, Training, Directorate of Public Instructions (College, Punjab, Lahore.