

August 09, 2024

TL2024/0809/1A

Mr. Muhammad Fayyaz Sami,
Section Officer (G&P),
Ministry of Interior,
Islamabad.

Subject: Violation of Public Procurement Regulatory Authority (PPRA) Rules 2004, Section Officer (G&P), Ministry of Interior, Islamabad's Tender Notice for Procurement of Various Items.

Dear Sir,

This is with reference to your tender notice appeared in Daily 'Express' Newspaper on 08 August, 2024. The said advertisement is in violation of Public Procurement Regulatory Authority (PPRA) Rules 2004, Rule No. 13 'Response Time'.

In the tender notice, the submission and opening dates of bids is given on 20-08-2024, where it does not fulfill the fifteen days of response time, and is two (2) days less. It is a violation of Public Procurement Regulatory Authority (PPRA) Rules 2004, Rule 13. The Rule is quoted below for your reference;

*13. Response time.- (1) The procuring agency may decide the response time for receipt of bids or proposals (including proposals for pre-qualification) from the date of publication of an advertisement or notice, keeping in view the individual procurement's complexity, availability and urgency. However, under no circumstances the response time shall be less than fifteen ***days for national competitive bidding and thirty ***days for international competitive bidding from the date of publication of advertisement or notice.*

Mr. Muhammad Fayyaz Sami, Section Officer (G&P), Ministry of Interior, Islamabad is requested to rectify the given mistake and issue corrigendum in accordance with Public Procurement Regulatory Authority (PPRA) Rules 2004 to avoid mis-procurement under Rule 50.

Transparency International Pakistan is striving for across the board application of Rule of Law, which is the only way to stop corruption, and achieve against Zero tolerance against corruption.

Regards,



Advocate Daniyal Muzaffar,
Trustee/Legal Advisor
Transparency International Pakistan

Copies forwarded for the information with request to take action under their mandate to:

1. Managing Director, Public Procurement Regulatory Authority, Islamabad.



Note:

This is to clarify that Transparency International Pakistan is not a complainant, it acts as a whistleblower and operate under Article 19-A, of the Constitution of Pakistan which gives the right to public to know how government is being run by public officers. Article 19-A makes the right to access of information pertaining to a public authority a fundamental right, and a three member bench in case of Mukhtar Ahmad Ali vs the Registrar, Supreme Court of Pakistan, Islamabad, headed by Chief Justice Qazi Faez Isa in the landmark judgment on 16 October 2023, in CP No. 3532/2023, has declared that

“What previously may have been on a need-to-know basis Article 19A of the Constitution has transformed it to a right-to-know, and the Access to information is no longer a discretion granted through occasional benevolence, but is now a fundamental right available with every Pakistani which right may be invoked under Article 19A of the Constitution”

**Government of Pakistan
Ministry of Interior**

TENDER NOTICE

F No 711/2024-25 (G&P). Sealed tenders are invited from the Tenders/Authorized Dealers having proper shops and telephone facility, duly registered with sales tax authorities alongwith vendor numbers/VIN Number and also having Sales Service Centres in Islamabad/Tokopedia for supply of Office Stationery, Papers, Toner of Photostat Machines, Toner of Computer Printer, Miscellaneous Items and Computer Printers, Scanners, IT Equipments, Air Conditioner, Laser Fax Machines, LCDs, Photostat Machines, Furniture/Fixtures and other items etc. for the Financial Year 2024-25. Tender can also be downloaded from the website of Ministry of Interior www.moi.gov.pk and Public Procurement Regulatory Authority www.ppra.gov.pk as well as EPADS.

Interested parties/firms can obtain tender documents from the office of undersigned till 19th August, 2024 before closing of office hours on payment of Rs 2000/- only.

ii Samples of Stationery items & papers must be attached duly stamped/signed of each item. Samples of unsuccessful bidders will be returned.

iii Original Computer Printer, Photostat Machines, Toner, Cartridges/Tintum Unit, Transfer Belt, Category as to be procured from Sole Distributors / Authorized Dealers only.

iv Security worth Rs 750,000/- (Rupees Seven hundred fifty thousand Only) (Single Stage- Single Envelope Basis) for supply of office Stationery, Papers, Toner of Photostat Machines, Toner of Computer Printer and Miscellaneous items/Computer equipment's etc is required to be deposited in favour of Drawing & Disbursing Officer / Section Officer (Cash & Accounts), Ministry of Interior, Security deposits will be released/refunded within a fortnight to unsuccessful bidders and in case of successful bidders after 30th June, 2025.

v Security worth Rs 400,000/- (Rupees Four hundred only thousand Only) (Single stage-two envelope procedure) for purchase of Computer, Printers, Scanners, IT Equipments, Air Conditioner, Laser Fax Machines, LCDs, Photostat machines, Furniture/Fixtures and other items etc is required to be deposited in favour of Drawing & Disbursing Officer / Section Officer (Cash & Accounts), Ministry of Interior. Security deposits will be released/refunded within a fortnight to unsuccessful bidders and in case of successful bidders after 30th June, 2025.

vi For Purchase of Computer, Printer, Scanners, IT Equipments, Air Conditioner, Laser Fax Machines, LCDs, Photostat machines, Furniture/Fixtures and other items etc (mentioned at serial No (vi)) (Single stage two envelope procedure). The bid shall comprise a single part i.e containing two separate envelopes. Each envelope shall contain separately the financial proposal and the technical proposal. The envelopes shall be marked as "FINANCIAL PROPOSAL" and "TECHNICAL PROPOSAL" in bold and legible letters to avoid confusion.

a. In Technical Proposal, the specifications and technical details should be typed over by the bidder in a separate page for each quoted product, as suggested in "Detailed Specifications", (mentioned at serial No (ii)).

b. In financial proposal, separate columns are required to contain:

i. Single unit price including all taxes.

ii. Total Number of Pieces/Units quoted and "Total Price including all taxes" for the same product, as suggested in "Detailed Specifications".

iii. Rates may be quoted for original / genuine brands which will remain valid up to 30th June, 2025. Sub-standard items are not to be acceptable and defaulters/suppliers will be blacklisted as per PPRA rules and such items will be purchased from the open market at the cost and risk of the supplier.

iv. Firms will be bound to supply/deliver the goods on the approved rates throughout the year/specified given time and even on short notice at their own transport in "R" Block Pak Secretariat, Islamabad.

v. The Tender Documents must accompany the following certificates:

- Firms registration Certificates.
- National Tax Number.
- Sales Tax Registration Certificate.
- Vendor Number.
- Bank Account No/BAN No.

vi Only typed quotation will be accepted. Use of white fluid or over writing will not be accepted. All firms are directed to quote their rates on online e-procurement Portal EPADS as well as original bidrates must be submitted in hard form (hard copy) in the office of undersigned by the bidders.

vii The Suppliers are requested to furnish an affidavit on stamp paper valuing Rs 100/- that the firm is not blacklisted and has no dispute with any Government Organization(s).

viii The Complainant Authority reserves the right to accept or reject any tender by whole or partially with assigning proper justification/deliberation (if any).

ix The Complainant Authority also reserves the right to cancel the contract entirely during the currency of year if items are found sub-standard or short in quantity and also not supplied timely. The security amount will be forfeited and the firm will be blacklisted.

x Sealed Tenders Corrigenda in all respect may reach the SECTION OFFICER (G&P), Ministry of Interior, Room # 634, "R" Block Pak Secretariat, Islamabad on or before 20th August 2024 (Up to 10:30 hours). Tender bids will be opened on the same day i.e. 20th August 2024 at 11:30 hours in the Office of Joint Secretary (G&P).

**PD (S) #5524 (Muhammad Fayyaz Sami)
Section Officer (G&P)
Tele # 051-9202608**

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