



NATIONAL HIGHWAY AUTHORITY

Procurement & Contract Administration Section
28 Mauve Area, G-9/I, Islamabad ☎ 051-9032727, 📠 051-9260419

Ref: 6()/GM (P&CA)/NHA/23/- 386

Dated: 15 June, 2023

✓ Advocate Daniyal Muzaffar,
Trustee/Legal Advisor,
Transparency International-Pakistan,
Defence Housing Authority,
Karachi.

Subject: **VIOLATION OF NATIONAL HIGHWAY AUTHORITY FOR PUBLISHING CONTRACT AWARDED TO CONSULTANCY INFORMATION OF BREAKDOWN OF RATES FOR CONSULTANCY CONTRACT AS PER PPRA APPROVED PEC FORM 1 TO 6.**

Reference: i) TIP letter No.TIP23/3003/IB dated 30th March, 2023.

It is stated that as per PPRA Rule-35, technical and combined evaluation reports on prescribed format of PPRA, NHA has been uploaded on NHA and PPRA websites on regular basis. The breakdown of rates in forms 1 to 6 approved by PEC are the part of RFP document.

2. It is clarified that PPRA Rule-47 requires from the procuring agencies that all documents related to the evaluation of the bid and award of contract be made public and in this regard PPRA has circulated a proforma to be uploaded on the website, this proforma contain information of the procurement. One of the information is the tender value which is the total cost of the services. NHA has been regularly filing up and uploading this proforma on PPRA website. (Specimen Proforma is attached)

3. The advice of Transparency International-Pakistan to upload the information i.e. breakdown of quoted rates of Consultants mentioned in Forms 1 to 6 has been noted and is being complied, please.


(SAMI-UR-RAHMAN)
GENERAL MANAGER (P&CA)

Copy to:

- Secretary, Ministry of Communications, Islamabad;
- Member (Planning) NHA, Islamabad;
- Section Officer (Roads-I), Ministry of Communications, Islamabad;
- Director (Ops. & Coord.) Prime Minister's Office, Islamabad;
- Director (MIS) PPRA, Islamabad;
- SPS to Chairman NHA, Islamabad;
- Dy. Director Consultancy (P&CA) NHA, Islamabad.

PUBLIC PROCUREMENT REGULATORY
AUTHORITY (PPRA)

CONTRACT AWARD PROFORMA – I

To Be Filled And Uploaded on PPRA Website In Respect of All
Public Contracts of Works, Services and Goods Worth Fifty
Million or More

- NAME OF THE ORGANIZATION/DEPTT. _____
- FEDERAL / PROVINCIAL GOVT. _____
- TITLE OF CONTRACT _____
- TENDER NUMBER _____
- BRIEF DESCRIPTION OF CONTRACT _____

- TENDER VALUE _____
- ENGINEER'S ESTIMATE _____
(for civil Works only)
- ESTIMATED COMPLETION PERIOD _____
- WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL
PROCUREMENT PLAN? _____ Yes / No
- ADVERTISEMENT :
 - (i) PPRA Website _____ Yes / No
(Federal Agencies) (If yes give date and PPRA's tender number)
 - (ii) News Papers _____ Yes /
No
(If yes give names of newspapers and dates)
- TENDER OPENED ON (DATE & TIME) _____
- NATURE OF PURCHASE _____ Local / International
- EXTENSION IN DUE DATE (If any) _____ Yes / No

- NUMBER OF TENDER DOCUMENTS SOLD _____
(Attach list of Buyers)
- WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING/TENDER DOCUMENTS _____ Yes / No
(If yes enclose a copy).
- WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING/TENDER DOCUMENTS _____ Yes / No
(If yes enclose a copy).
- WHICH METHOD OF PROCUREMENT WAS USED: - (Tick one)
 - a) SINGLE STAGE – ONE ENVELOPE PROCEDURE _____
 - b) SINGLE STAGE - TWO ENVELOPE PROCEDURE. _____
 - c) TWO STAGE BIDDING PROCEDURE. _____
 - d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE. _____
- PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS
ADOPTED WITH BRIEF REASONS (i.e EMERGENCY, DIRECT
CONTRACTING, NEGOTIATED TENDERING ETC.)
- WHO IS THE APPROVING AUTHORITY _____
- WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED
FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING.
- NUMBER OF BIDS RECEIVED _____
- WHETHER THE SUCCESSFUL BIDDER WAS LOWEST BIDDER__ Yes / No
- WHETHER INTEGRITY PACT WAS SIGNED _____ Yes / No

PUBLIC PROCUREMENT REGULATORY
AUTHORITY (PPRA)

CONTRACT AWARD PROFORMA – II

To Be Filled And Uploaded on PPRA Website In Respect of All
Public Contracts of Works, Services & Goods Worth Fifty
Million Rupees or More

➤ NUMBER OF BIDDERS PRESENT AT THE TIME OF
OPENING OF BIDS _____

➤ NAME AND ADDRESS OF THE SUCCESSFUL BIDDER _____

➤ RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATED BID).

➤ NEED ANALYSIS (Why the procurement was necessary?) _____

➤ IN CASE EXTENSION WAS MADE IN RESPONSE TIME, WHAT WERE THE
REASONS (Briefly describe) _____

- WHETHER NAMES OF THE BIDDERS AND THEIR PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS _____ Yes / No

- DATE OF CONTRACT SIGNING _____
(Attach a copy of agreement)

- CONTRACT AWARD PRICE _____

- WHETHER COPY OF EVALUATION REPORT GIVEN TO ALL BIDDERS _____ Yes / No
(Attach copy of the bid evaluation report)

- ANY COMPLAINTS RECEIVED _____ Yes / No
(If yes result thereof)

- ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE/DOCUMENTS _____ Yes / No
(If yes give details)

- DEVIATION FROM QUALIFICATION CRITERIA _____ Yes / No
(If yes give details)

- SPECIAL CONDITIONS, IF Any
(Give Brief Description)

